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A meeting of **Grants and Concessions Panel** will be held in The Assembly Room - The Council House (Chichester City Council), North Street, Chichester on **Thursday 14 July 2016** at **9.30 am**

MEMBERS: Mrs E Lintill (Chairman), Mrs C Apel, Mr I Curbishley, Mr J F Elliott, Mr J W Elliott, Mrs N Graves, Mrs P Plant and Mrs P Tull

AGENDA

The public, including the press, should be excluded from the meeting on the grounds of exemption under Paragraph 3 of Part I of Schedule 12A of the Local Government Act 1972, as indicated against the item and because, in all the circumstances of the case, the public interest in maintaining the exemption of that information outweighs the public interest in disclosing the information.

- 1 **Apologies for Absence**
Any apologies for absence that have been received will be noted at this point.
- 2 **Approval of the Minutes** (Pages 1 - 7)
To approve as a correct record the minutes of the Grants and Concessions Panel meeting on 24 March 2016.
- 3 **Matters Arising from the Minutes**
Any matters arising as a result of the previous minutes.
- 4 **Declarations of Interest**
Members and officers are reminded to make any declarations of disclosable pecuniary, personal and/or prejudicial interests they may have in respect of matters on the agenda for this meeting.
- 5 **New Procedures and Guidance** (Pages 8 - 32)
This is the first meeting of the Grants and Concessions Panel under the new programme. To support decision making and for ease of reference the key 2016 guidance documentation (already approved) is supplied in the agenda pack:
 - What and who is eligible for grants?
 - Grants and Concessions Policy
 - What are Chichester District Council's Priorities and Principles for Funding?

There are also five guidance documents that need to be considered:

- Format of a grant application Summary Sheet
- Format of a Grant Agreement (to be agreed with each successful applicant)
- Guidance on the "Determination of Bids"

- Guidance on “How Funding Advisers Assess Applications”
- Guidance for Member Involvement

- 6 **Fast Track Panel membership and funding allocation**
To agree the membership of the Fast Track Panel and its funding allocation for 2016/17.
- 7 **Organisations in dispute with Chichester District Council - Requests for variation** (Pages 33 - 35)
For discussion.
- 8 **New Homes Bonus (Parish Allocations) - Requests for variation** (Pages 36 - 39)
For decision.
- 9 **Discretionary Rate Relief Application** (Pages 40 - 42)
For decision.
- 10 **Grants and Concessions Financial Summary** (Pages 43 - 45)
To note the financial information, fast track grants approved since the last meeting and any grants nearing the three year cut off.

APPLICATIONS ARE MADE IN ORDER OF THE COUNCIL'S PRIORITIES AND PRINCIPLES FOR FUNDING

- 11 **Grant Application - Improving Living Spaces and Places 1** (Pages 46 - 47)
For decision.
- 12 **Grant Application - Improving Living Spaces and Places 2** (Pages 48 - 50)
For decision.
- 13 **Grant Application - Improving Living Spaces and Places 3** (Pages 51 - 53)
For decision.
- 14 **Grant Application - Improving Living Spaces and Places 4** (Pages 54 - 55)
For decision.
- 15 **Grant Application - Targeted Projects** (Pages 56 - 57)
For decision.
- 16 **Next Meeting**
To note the dates of the next two meetings:
- New Homes Bonus applications - 22 September 2016 at 2.30pm
 - Grant applications - 20 October 2016 at 2.30pm